

MINUTES OF THE MEETING OF THE
LOCAL AGENCY FORMATION COMMISSION
COUNTY OF NAPA

January 9, 2003

1. Call to Order; Roll Call.
THE LOCAL AGENCY FORMATION COMMISSION OF THE COUNTY OF NAPA MET IN SPECIAL SESSION, THURSDAY, JANUARY 9, 2003 AT 4:00 P.M. THE FOLLOWING MEMBERS WERE PRESENT: CHAIRMAN HARRY MARTIN, ALTERNATE COMMISSIONER LORI LUPORINI, COMMISSIONERS BRAD WAGENKNECHT, MIKE RIPPEY AND GUY KAY.

COMMISSIONER MARY LOU HOLT WAS EXCUSED.

ALTERNATE COMMISSIONERS IN ATTENDANCE: COMMISSIONER VOLKER EISELE.

2. Pledge of Allegiance.
COMMISSIONER BRAD WAGENKNECHT LED THE SALUTE TO THE FLAG.
3. Introduction of New Commissioner: Appointment to be made by Board of Supervisors on January 7, 2003
INTRODUCTION OF COMMISSIONER BRAD WAGENKNECHT THE NEWLY APPOINTED BOARD OF SUPERVISORS' REPRESENTATIVE.
4. Public Comment.
NONE
5. Approval of Minutes
October 10, 2002
APPROVED MINUTES OF MEETING OF OCTOBER 10, 2002.

R-K-W-L-M

A A

6. **CONSENT CALENDAR**

a) Action: ADOPTION OF CONDUCTING AUTHORITY RESOLUTION

Imola Avenue/Shurtleff Avenue #2 City Annexation to the City of Napa

The Commission will review the results of the conducting authority hearing for this annexation and adopt a resolution noting the results of the proceedings. (APN 046-311-055, 046-311-006, 046-311-002, 046-311-001).

ADOPTED RESOLUTION

R-03-02

b) Action: *Orchard Avenue #3 District Annexation to the Napa Sanitation District*

The Commission will consider annexation of approximately 1.0 acres of residential property to the Napa Sanitation District. The property contains an existing, single-family unit. The proposal has 100% consent of property owners and affected agencies. (APN 035-042-021)

ADOPTED RESOLUTION

R-03-03

6. Continued

c) **Action: *Scenic Place District Annexation to the Napa Sanitation District***

The Commission will consider annexation of approximately 4.48 acres of residential property to the Napa Sanitation District. Annexation is intended to facilitate a proposed development project to divide the subject property into 11 single-family residential lots and is referred to as the "Scenic Place Subdivision." The proposal has 100% consent of property owners and affected agencies. (APN 041-341-006)

ADOPTED RESOLUTION

R-03-04

7. PUBLIC HEARING

a) ***McKenzie Drive/Silverado Trail City Annexation to the City of Napa***

The Commission will consider a proposed annexation of approximately 8.5 acres of residential property to the City of Napa. Annexation will facilitate extension of municipal services to five (5) existing single-family residences and will eliminate a county island. The proposed annexation does not have 100% consent of all property owners. (APNs 045-090-003; 045-061-009; 045-061-015; 045-061-001; 045-041-006)

PUBLIC HEARING HELD – TESTIMONY PRESENTED

ADOPTED RESOLUTION

W-K-L-R-M

R-03-05

b) ***American Canyon Road/Flosden Road Reorganization***

The Commission will consider concurrent annexation of approximately 4.82 acres of undeveloped property to the City of American Canyon and to the American Canyon Fire Protection District. The property is undeveloped and is a portion of the unincorporated parcel located immediately north of the intersection of American Canyon Road and Flosden Road. The proposed reorganization is intended to facilitate the extension of Flosden Road by approximately 1000 feet north of American Canyon Road. The remaining land will be dedicated to the City of American Canyon. The subject territory is within the sphere of influence. The proposal has the consent of the property owner. (APN 059-040-054)

PUBLIC HEARING HELD – TESTIMONY PRESENTED

ADOPTED RESOLUTION

R-W-L-K-M

R-03-06

c) **Adoption: Conflict Of Interest Code**

The Commission will consider adoption of a Conflict of Interest Code

PUBLIC HEARING HELD – TESTIMONY PRESENTED

ADOPTED RESOLUTION

K-W-L-R-M

R-03-01

d) **Adoption: General Policy Determinations**

The Commission will consider adoption of revised General Policy Determinations.

ADOPTED GENERAL POLICY DECLARATIONS

R-W-L-K-M

8. PUBLIC WORKSHOP:

Comprehensive Study of the City of American Canyon

The Commission will conduct a public workshop concerning the Comprehensive Study of the City of American Canyon. The study consists of two components, the service review and the sphere of influence review. The purpose of the public workshop is for the Commission to hold a public discussion of the study. The Commission will receive a presentation from staff, take comments from affected and interested parties, and seek clarification from staff and affected agencies. No substantive actions will be taken. The Commission may provide direction to staff and take actions necessary to schedule and conduct a public hearing on this matter.

WORKSHOP HELD

THE COMMISSION APPROVED STAFF RECOMMENDATION TO CONDUCT A PUBLIC HEARING ON MARCH 13, 2003 REGARDING THE COMPREHENSIVE STUDY OF THE CITY OF AMERICAN CANYON AND FURTHER DIRECTED STAFF TO PREPARE A PROFESSIONAL SERVICES AGREEMENT FOR SAID SERVICES NOT TO EXCEED \$7,500 FOR APPROVAL AT ITS NEXT MEETING.

K-R-W-L-M

9. COMMISSION ACTION ITEMS

a) **Action: Adopt LAFCO Calendar for January – June 2003**

The Commission will consider adoption of its calendar for the first half of 2003.

ADOPTED CALENDAR

R-K-W-L-M

b) **Action: Amend the *Policy on the Preparation of the LAFCO Budget* and Appoint the FY03-04 Budget Committee**

The Commission will consider revising its budget policy such that appointments to the budget committee are made in December, rather than August. The Commission will appoint its two-member budget committee for FY03-04.

COMMISSIONER RIPPEY NOMINATED AND THE COMMISSION APPOINTED COMMISSIONER WAGENKNECHT. R-M-L-W-K

X

COMMISSIONER RIPPEY NOMINATED CHAIR MARTIN, SECONDED BY COMMISSIONER LUPORINI. CHAIR MARTIN DECLINED INDICATING HE PREFERRED THAT COMMISSIONER KAY CONTINUE TO SERVE.

COMMISSIONER RIPPEY NOMINATED AND THE COMMISSION APPOINTED COMMISSIONER KAY. R-M-L-W-K

X

10. COMMISSION DISCUSSION

a) **CALAFCO Report**

The Commission will receive and file an oral report concerning the recently held CALAFCO Annual Conference. Highlights include: LAFCO of Napa County winning the 2002 Leadership in Government Award, the appointment of Chair Harry Martin to the CALAFCO Executive Board, and the appointment of Executive Officer Dan Schwarz as CALAFCO Legislative Chair.

REPORT PRESENTED

11. CLOSED SESSION - NONE
NOT HELD

12. INFORMATIONAL ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS
CHAIR MARTIN ADVISED NAPA VALLEY LEADERSHIP BEGINS A NEW CLASS IN SEPTEMBER AND SUGGESTED THAT THE EXECUTIVE OFFICER WOULD BE A GOOD CANDIDATE. THE COMMISSION CONCURRED AND DIRECTED THE EXECUTIVE OFFICER TO COMPLETE AN APPLICATION.

Adjournment.

MEETING ADJOURNED.

HARRY MARTIN
Chairman

ATTEST:

DANIEL SCHWARZ
Executive Officer

CLERK OF THE COMMISSION

MICHELLE PRICE
Deputy Clerk of the Board

Key

Member: K = Guy Kay; R = Mike Rippey; W = Brad Wagenknecht; H = Mary Lou Holt;
M = Harry Martin

Alternates: L = Lori Luporini; E = Volker Eisele;

Notations Under Vote: N = No; X = Excused; A = Abstained